

Next of kin (a relative, employer, close friend etc.)

Forenames and full surname(s) (not a joint tenant)	Telephone	Address (not the property address)
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May we also use this address and your other details above, as post tenancy contact details?

Yes No If not, please complete post tenancy contact details below.

Post tenancy contact details

Please list everyone who will live in the property (including date of birth for those under 18) (include the tenant)

Forenames and full surname(s)	Nationality (to comply with Immigration Act 2014)	Right to Rent (to comply with Immigration Act 2014) (yes / no)	Date of birth	Relationship to the applicant (joint tenant, dependant, spouse etc.)	Smoker (yes/no)

Please list any pets that will be kept in the property

Type of pet (include breed for dogs)	Number (if relevant)	Other relevant information (fully grown, puppy etc.)
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Employment information

Employment type Full Time employed Part time employed Temporary / contract Unemployed
 Self-employed Retired Full time student Part time student
 Homemaker Other, please specify Zero hours contract

Job title / occupation	Time in Job (years and months)	Do you need a work permit to work in the UK? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Employer's name and address	Gross Annual Salary £
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Financial history

Do you or anybody else moving into the property, who is not a joint tenant, have any adverse credit history? (ie. Any County Court Judgements, IVA's or Insolvencies)

No Yes, please specify

Self Employed Information

Company Name

Position

Number of years trading

- Self Assessment
 Accountants Filed Accounts

Criminal record

Have you or anybody else moving into the property, who is not a joint tenant, any unspent criminal convictions?

- No Yes, please specify

Other (Special conditions of the offer)

Additional information that may be relevant to this applicant/application

Conditions

- In order to comply with the Immigration Act 2014, I understand that all persons who will be occupying the property will need to demonstrate that they have the Right to Rent and that checks on my/their immigration status will need to be carried out. The government criteria for the Right to Rent can be found by going to gov.uk/ and searching Right to Rent.
- I understand that some or all monies may not be returned to me should I not wish to proceed with this application, but understand they will be returned to me should Northwood not accept me as a Tenant unless I have given false information or failed to disclose any material fact or, where applicable, my Guarantor has given false information or failed to disclose any material fact. I further understand that the monies will not be returned where I or anyone who would be occupying the property fail the Right to Rent checks. For the avoidance of doubt, a material fact is anything that would influence the Landlord's decision as to whether to rent the property to me.
- The property may continue to be marketed following the submission of my application.
- Should my application be accepted, I agree to pay all outstanding due balances before the start of the tenancy in cleared funds.

Tenant Declaration

I hereby confirm that, following reasonable enquiries, the information I have given in this application form is true and accurate to the best of my knowledge and not misleading. I confirm that I have been given the opportunity to read the relevant Applicant Privacy Notice. I understand that the relevant information may be used by during any tenancy for the management of the property, including but not limited to, being given to contractors and being used to chase money owed. I understand that the letting agent will use the information provided to make decisions about my application. This can also mean that if any information is found to be untrue, the application can be declined and I may lose all or part of the holding deposit I may be asked to pay.

As part of the legal process of letting a property we may be required to provide you with certain information (the How to Rent guide) prescribed by law. Please tick this box if we may email you this information and other documents and notices to reduce our environmental impact through unnecessary printing.

Date: Print name:

Once completed in full, please return this form to derby@northwooduk.com